

Document title: Port Regulations for Helgeland Port IKS (HH) 2023

Kapittel: 3.0

Revisjon: 02

Godkjent dato: 01.01.2023

Dokumentnummer: 3.0.3

Dokumenteier: Helgeland havn IKS

Godkjent av: Havnestyret

Legal basis: Act of 21 June 2019 – 70 relating to ports and waters, §29 Remuneration for port services and use of port infrastructure.

Scope: The port regulations apply to sea areas belonging to Dønna, Alstahaug, Leirfjord and Vefsn municipalities. The regulations for port calls are divided into two remuneration areas, where sea areas belonging to the municipalities Dønna, Alstahaug and Leirfjord are calculated according to remuneration area 1, and calls to sea areas belonging to Vefsn municipality are calculated according to remuneration area 2.

The port regulations shall regulate the pricing of Helgeland Port Authority in relation to remuneration, fees, sale of goods and services and rental of equipment and personnel.

Approval: The port regulations shall be adopted by the Port Board of Helgeland Port Authority IKS

Validity: The port regulations apply for a calendar year.

VAT: From 1.1.2007, infrastructure services related to the use of public ports became subject to VAT. All prices, fees and considerations are to be regarded as exclusive of VAT, unless otherwise stated.

1. PROVISIONS

(a) General provisions

The prices used in the port regulations shall, together with the port's other revenues, provide the funds needed by the port for administration, operation maintenance and necessary development of facilities, installations, etc.

Fees: Fees shall finance purchases, services and other matters to which the fee relates.

Remuneration for the use of infrastructure:

Remuneration for infrastructure is payment for the use of quays, quay area, facilities and other fixed assets belonging to HH. Price is determined commercially with profit effect.

Sale of goods and services.

The sale of goods is a tangible item that is purchased for resale. Services are activities that the port performs on behalf of its customers after booking. Price is determined commercially with profit effect.

Rental of equipment and personnel

Rental of equipment and / or personnel that the port offers its customers to rent. Price is determined commercially with profit effect.

From 1 January 2007, infrastructure services related to the use of public ports became subject to VAT. All prices, fees and charges are to be regarded as exclusive of VAT, unless otherwise stated.

b) Other provisions

Recipients and shippers of goods, operators of quays, dispatchers, shippers and others who directly or indirectly mediate traffic from, to or within the port area are obliged to give the port authorities responsibility over the nature, quantity, place of dispatch or destination of the goods, passenger numbers, etc.

The vessel's dispatcher, or the driver who dispatches his or her own vessel, must not, unless it is imperative, ship off goods subject to remuneration before the consideration has been paid. Otherwise, he can be made liable for the amount of remuneration.

As a condition for the clerks to be allowed to dispatch goods over HH's quays, he shall, at HH's expense, collect the stipulated goods consideration at all times. The remuneration for collecting the goods consideration is 10% of the amount collected.

For each calendar month, the clerk/operators send to HH - on a separate form - settlement for collected goods consideration. Deductions are made for agreed remuneration upon payment in due time. The settlement is submitted on the stipulated form and encloses a statement showing that the listed amount constitutes commodity remuneration in accordance with the applicable regulations for the collection of goods remuneration.

The port administration may at any time carry out checks by spot checks, to ensure that the information in the tasks is correct in accordance with applicable regulations. The port administration can also request and receive manifestos, waybills and the like.

2. QUAY REMUNERATION

Calculation basis for quay remuneration

Quai remuneration is payment for the ship's use of the quay.

Quay remuneration shall be calculated according to the gross tonnage (GT) of the vessel. For vessels with a length of 24 m or more, GT shall be determined in accordance with the 1969 Measurement Convention.

The remuneration is presented in a calculation model where different rates are used according to a given size grouping for the vessels' GT.

Quay fees are imposed on vessels that dock at the municipal quay.

Duty to notify

Vessels that call at HH's quays and fail to notify HH are charged a fee of NOK. NOK 1 000 in addition to regular quay fees.

Vessels that add to HH's quays pay quay fees at the following rates:

Description	Gross tonnage (GT)	Consideration area 1	Consideration area 2
For the first	300	NOK 1,5573	NOK 0,7469
For the next	300	NOK 1,3434	NOK 0,5975
For the next	600	NOK 1,1955	NOK 0,4481
For the next	800	NOK 0,4908	NOK 0,2988
For the next	1 000	NOK 0,3114	NOK 0,1495
For the next	2 000	NOK 0,2784	NOK 0,1495
For the next	5 000	NOK 0,2298	NOK 0,4481
For the next	10 000	NOK 0,2298	NOK 0,7469
For the next	∞	NOK 0,2298	NOK 0,7469

Minimum remuneration NOK. 100,-

The length of stay is calculated from the vessel's arrival at the quay until it leaves the quay. Part of a day of 6 hours or less is considered half a day. However, berthing fees are always paid for at least one day. For vessels that, by order of HH, have to haul from the quay to make room for another vessel, and then dock again, the length of stay is considered as if the vessel had been at the quay all along, if the absence from the quay has not been more than 3 hours. If the absence exceeds 3 hours, there must be a deduction from the estimated length of stay for the time the vessel has been away from the quay. If a vessel changes its place at HH's quay to another, without having been outside the boundaries of the port district in the intervening period, the length of stay is calculated as if the vessel had been docked without interruption.

A vessel that is outside another vessel moored at HH's quays, and is connected to land over the latter vessel, shall pay full quay consideration at the applicable rates.

The state's civilian vessels pay berthing fees at current rates.

Exempt from paying quay fees

- Warships, both foreign and Norwegian.

3. COMMODITY CONSIDERATION

Commodity consideration is payment for the item's use of the dock.

The goods fee applies to all goods transported to or from the port by ship and carried over municipal quays and terminal facilities.

For goods arriving at the port in transit and to be forwarded, goods consideration is only paid on inbound. For goods in transit abroad, however, goods consideration is charged on outgoings.

Goods consideration may be imposed on goods that are transferred from one vessel to another without passing the quay, if one of the vessels is adjacent to it. In that case, the consideration may not be charged with more than one-third of what is destined for goods carried over the quay.

The goods fee covers storage of goods on quays, areas or facilities disposed of by the municipality up to 48 hours after the end of the ship's release or up to 48 hours before loading of the ship begins.

Goods consideration for incoming goods is incumbent on the goods recipient. For outgoing goods, goods consideration is incumbent on the consignor. However, this shall not prevent the goods consideration for domestic shipments from being charged to the carrier by agreement if the consideration is factored into the freight.

For goods brought on board or ashore over the quays of the municipality or HH, the following consideration shall be paid:

Description	Designation:	Consideration area 1	Consideration area 2
Basic rate	TONNE	35,80	14,60
Sand, shingle, gravel, and crushed stone	TONNE	10,80	10,80
Asphalt in bulk	TONNE	10,80	10,80
Heavy lifting > 5 tonnes	TONNE	47,80	20,50
Cars, tractors, and caravans < 3 tonnes	PCS	88,80	97,40
Other bulk goods, concrete goods (processed)	TONNES	21,20	21,20
Boat < 20 feet	PCS	68,30	68,30
Boat > 20 feet	PCS	138,30	138,30
Iron, steel and car wreck	TONNES	21,20	21,20
Working barracks (38.4 M ²)	PCS	373,00	373,00
Housing sections (76.5 M ³)	PCS	430,00	430,00
Container 10 ft	PCS	143,00	119,00
Container 20 ft	PCS	286,00	209,00
Container 40 ft	PCS	572,00	418,00

Consideration is always calculated according to the weight/unit of measurement that gives the largest amount. For goods with only specified cubic measurements, 1 m³ is considered 0.5 tonnes. Exempt from the consideration of goods is:

- Passengers' baggage.
- Provisions, coal, oil and other ship shortages for the vessel's own needs.
- Ballast.
- Postal service.

In addition, the following rules apply to the collection of goods remuneration:

Goods that are allowed to be obviously laid out must be laid so that they occupy as little space as possible. Access to mooring facilities, rescue equipment, water, sewers and power outlets must not be blocked.

Empty goods, fish boxes, pallets, etc. must not be dropped on the quays or on HH's land. Such shelved goods may be provided by HH at the owner's expense, and without the owner subsequently being able to claim it returned or replaced.

Anyone who has used the quay for loading or unloading, as well as storage of goods is obliged to remove waste, packaging, etc. from the area that has been used. Waste must not be disposed of or swept into the port, but carried away from HH's area or placed in HH's waste containers placed on the quays. In addition, any vessel or road user who is granted permission to use the quay and quay areas is obliged to comply with HH's regulations.

HH is not responsible for goods located on the quays, quays and in the goods shed, and for those measures that HH deems necessary under these rules.

Dispatchers, brokers and operators send a task of receiving and shipping goods every month to HH.

Based on the assignment received, HH invoices the goods consideration to the relevant dispatcher, broker and operator. The port administration has the right to carry out inspections of the tasks, and may request and receive a waybill, manifesto, etc.

4. REMUNERATION FOR THE CIRCULATION OF GOODS

Goods that are uploaded at HH's quays or posted on HH's land must be brought away as quickly as possible, unless HH's permission for storage has been obtained.

For goods that are unloaded/loaded and stored in HH areas over 48 hours, Sundays and holidays excepted, consideration must be paid. All storage must be agreed with the port administration before storage begins.

Description:	Designation:	Remuneration area 1	Remuneration area 2
Agreed storage goods on quay or open shed	m ² /day	9,70	9,70

The clerk who disposes of/delivers goods that are subject to remuneration is responsible for ensuring that the consideration is paid.

When contacting HH, as long as space is indicated, there will be an opportunity to arrange larger batches of cargo, pallets or containers.

Goods that are docked or areas without consent, or that remain there longer than permitted, HH may remove and be stored at the recipient's or shipper's expense

Anyone who uses the quay for unloading or loading, as well as storage of goods is obliged to remove waste, packaging, etc. from the part of the quay or area that has been used. Waste must not be disposed of or swept into the port but carried away from HH's area or placed in HH's waste containers located on or near the quays. In addition, any vessel or road user who is granted permission to use the quay and the quay area is obliged to comply with HH's regulations.

HH is not responsible for the goods that are located on quays, areas and in goods sheds.

5. WAGON REMUNERATION AND TRACK CONSIDERATION

Vehicles that deliver or receive goods on HH's premises shall pay a consideration to HH at the following rates:

Description:	Designation:	Remuneration area 1	Remuneration area 2
Trailer with trailer, semi-trailer	Per entry	97,30	42,70
Truck	Per entry	56,90	36,40
Bus and van	Per entry	34,70	36,40
Mobile crane and trailer without trailer	Per entry	72,90	36,40
Tipper fee for snow	Per entry		24,50
Railcar for the first day	Day		66,60
Railcar fee, excess days	Day		36,40

Road users (dispatchers and brokers) are obliged to give assignment over wagons subject to remuneration and pay the consideration to HH.

When contacting the port administration, snow tipping in the harbor basin may be permitted, as long as it does not impede the other activities in the port. The port administration designates space for tipping.

Wagons belonging to companies that collect / deliver goods to / from their own company, and for which goods consideration is paid in accordance with the applicable tariff, do not pay carriage fees. If the item is shipped without passing the broker or dispatcher, the carriage fee and in addition the goods consideration will be charged in accordance with the applicable regulations. Road users and storekeepers are obliged to give responsibility for vehicles subject to remuneration.

6. TRAFFIC REMUNERATION

Traffic charges are collected for goods originating from outside the EEA. The proceeds from this consideration are used for new investments and necessary development, renewal and modernization of current facilities. Regulations for traffic consideration in Tables xx and xx.

Description:	Designation:	Remuneration area 1	Remuneration area 2
All goods not specified	TONNE		6,81

Description:	Designation:	Remuneration area 1	Remuneration area 2
Aluminium	TONNE		12,16
Aluminium Florid	TONNE		12,16
Aluminium alloy	TONNE		12,16
Anode blocks	TONNE		12,16
Manganese aluminium	TONNE		12,16
Cathode coal / coal blocks	TONNE		12,16

Silicon	TONNE		12,16
Titanium	TONNE		12,16
Circummall metal	TONNE		12,16
Pitch ton	TONNE		2,13
Refractory stone	TONNE		4,74
Cryolite	TONNE		1,64
Oxide	TONNE		1,50
Petrokoks	TONNE		2,13
Containers	TONNE		34,02
Kokiller	TONNE		27,35
Convert	TONNE		27,35
Magnesium	TONNE		34,02
Conveyor belt, control panel, drying centrifuges	TONNE		74,14

7. REMUNERATION WATER DELIVERY

Description:	Designation:	Remuneration area 1	Remuneration area 2
Water	M ³	22,00	22,00
Minimum price filling	Per transaction	133,00	133,00
Hose rent	Per transaction	133,00	133,00
Connection fee water (08.00 - 16.00)	Per transaction	642,00	642,00

Water filling at the end of working hours or on Sundays and holidays is paid overtime in accordance with section 13 of the hire rates.

Changes in water tax rates are subject to change from the municipality in question.

8. REMUNERATION ELECTRICITY SUPPLY

Electricity from HH's power supplies is paid in accordance with Table xx

Description:	Designation:	Remuneration area 1	Remuneration area 2
Power	KWH	2,20	2,20
Minimum consideration		100,00	100,00

9. CONSIDERATION FLOATING DOCKS

Guest pier Guest boats pay to HH kr. NOK 150 per day or part of the day. If electricity is used, there will be a supplement of NOK. 50,- pr. day.

Passenger vessels that are at anchor and use the guest pier for disembarkation from tender boats pay a fee of NOK. 800.-

Remuneration for renting small boat berths at HH's floating dock facilities

Fixed winter storage can be applied for to HH and only applies during the winter months from 1.10. - 31.3.

Price per berth per month:

Per berth: NOK 2 000,- per month. In addition, electricity of NOK. NOK 500 per month.

10. WASTE FEE

Pursuant to the Pollution Control Regulations of 1.6.2004 No. 931, AH has established a reception scheme for waste and cargo residues for ships. Costs associated with receiving and further handling waste from ships shall be covered by collecting waste fees from those who call at the port. The amount of the fee shall be calculated based on the gross tonnage of the ship (GT).

Exemptions or lapses of fees are granted if it can be documented that the waste is delivered permanently to another port, and it can be documented that this port has a reception scheme.

Description:	Designation:	Remuneration area 1	Remuneration area 2
Vessels less than 300 GT	[Per port call]	42,00	
Vessels between 300 and 600 GT	[Per port call]	67,00	
Vessels between 601 and 1200 GT	[Per port call]	100,00	
Vessels between 1,201 and 2,000 GT	[Per port call]	122,00	
Vessels between 2,001 and 3,000 GT	[Per port call]	134,00	
Vessels between 3,001 and 5,000 GT	[Per port call]	202,00	
Vessels between 5001 and 10,000 GT	[Per port call]	336,00	
Vessels over 10,000 GT	[Per port call]	471,00	
All vessels calling at consideration zone 2	[Per port call]		174,00

Ships calling at the port several times in the same day pay remuneration only once per day. In special cases, the remuneration can be agreed as weekly or monthly remuneration.

11. SECURITY FEE (ISPS fee)

Cf. Regulations 2004-06-23-1017 on security and terrorist preparedness in Norwegian ports.

Security fee is the vessel's or vehicle's payment for covering costs for investment and operation of security measures and terrorist preparedness in the port.

All ships calling at public terminals and docks that have ISPS certification pay a security fee.

The Port Director may set monthly or annual fees. The Port Director may also establish discount schemes for long-term calls.

Description:	Designation:	Remuneration area 1	Remuneration area 2
ISPS fee, security level 1	[Per day]	988,00	
ISPS fee, security level 2	[Per day]	4400,00	4400,00
ISPS fee	[GT]		0,14
ISPS fee, Cruise ships per passenger ship are certified for	(Per Pax)	17,00	17,00

Users of areas and buildings that are secured pay a safety fee

of: NOK 13.80 per m² leased areas per year.

12. ACCESS CARD TO HH'S ISPS TERMINALS

New card	NOK	694,00
Annual rent	NOK	208,00

13. RENTAL OF EQUIPMENT AND PERSONNEL

Rental equipment:

Rent Truck 10 hrs.	NOK/hour	763,00
Rent harbor boat	NOK/hour	763,00
Rent wheel loader	NOK/hour	728,00
Rent wheel loader with driver	NOK/hour	848,00
Rental equipment, timber claw, sweeper	NOK/hour	301,00

Rental personnel:

Ordinary hourly rate	NOK/hour	600,00
Overtime 50%	NOK/hour	900,00
Overtime 100%	NOK/hour	1200,00

14. INVOICE AND PROCESSING FEE

In case of late payment, the default rate is answered in accordance with the Act on interest on late payment, etc. When invoicing, KR 50 NOK is charged per invoice.

15. OTHER PROVISIONS

When Helgeland Port Authority submits an offer to the customer, it is and is considered non-binding until the customer's acceptance of the offer has come into our hands. All offers that HH provides are stated in Norwegian Kroner (NOK) and are exclusive of VAT and any other taxes unless otherwise stated.

HH's credit to its customers is due for payment thirty (30) days from the invoice date, unless otherwise agreed.

An invoice fee may be charged when issuing invoices. This will then appear as a separate invoice line on the invoice.

If the customer does not pay the invoice on time, HH is entitled to charge the law's late interest and reminder fee in accordance with the provisions of the debt collection legislation.

HH may require prepayment, bank guarantee or other relevant security for the port services to be provided. Until payment or security has taken place, HH is entitled, without prior notice, to suspend initiated port services, or refuse a sailing permit until the requirement for payment or security is met.